

AMsuite® vs AMsuite® Core

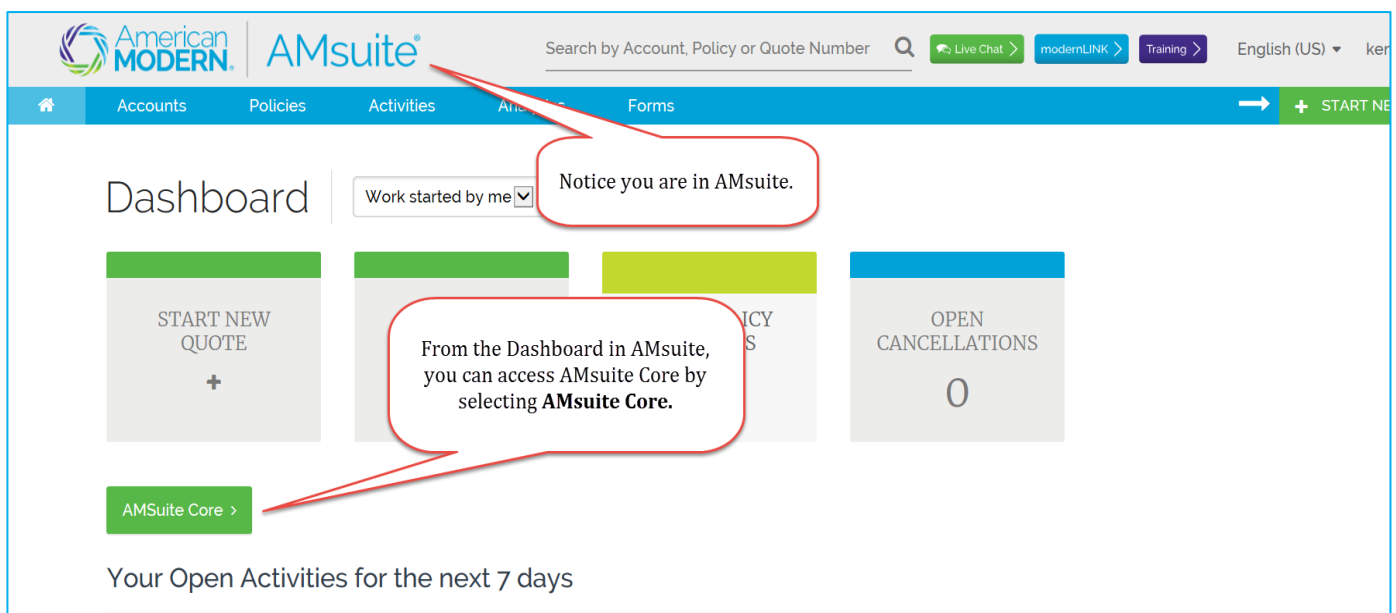
This job aid will provide step by step instructions for navigating between AMsuite® and our AMsuite® Core system. A user may have the need to access both systems depending on the type of transaction you are completing.

What is AMsuite®?

- AMsuite® is American Modern Insurance Group's policy administration system. AMsuite® is an easy to use system for your typical day to day transactions.

When do I use AMsuite®?

- Quote and issuance
- Submitting risks for underwriting review (if needed)
- Most policy transactions (including changes and cancels)
- Making payments
- Viewing/uploading documentation
- Working your activities



The screenshot shows the AMsuite dashboard interface. At the top, there is a navigation bar with the American MODERN logo, the AMsuite logo, a search bar, and links for Live Chat, modernLINK, and Training. Below the navigation bar, there are tabs for Accounts, Policies, Activities, and Forms. The main content area features a 'Dashboard' section with a dropdown menu for 'Work started by me'. There are four large tiles: 'START NEW QUOTE', 'POLICY S', and 'OPEN CANCELLATIONS'. A green button labeled 'AMSuite Core >' is located at the bottom left of the dashboard. Two callout boxes with red borders and arrows point to the 'AMSuite Core >' button and the 'POLICY S' tile. The first callout says 'Notice you are in AMsuite.' and the second callout says 'From the Dashboard in AMsuite, you can access AMsuite Core by selecting **AMsuite Core**.'

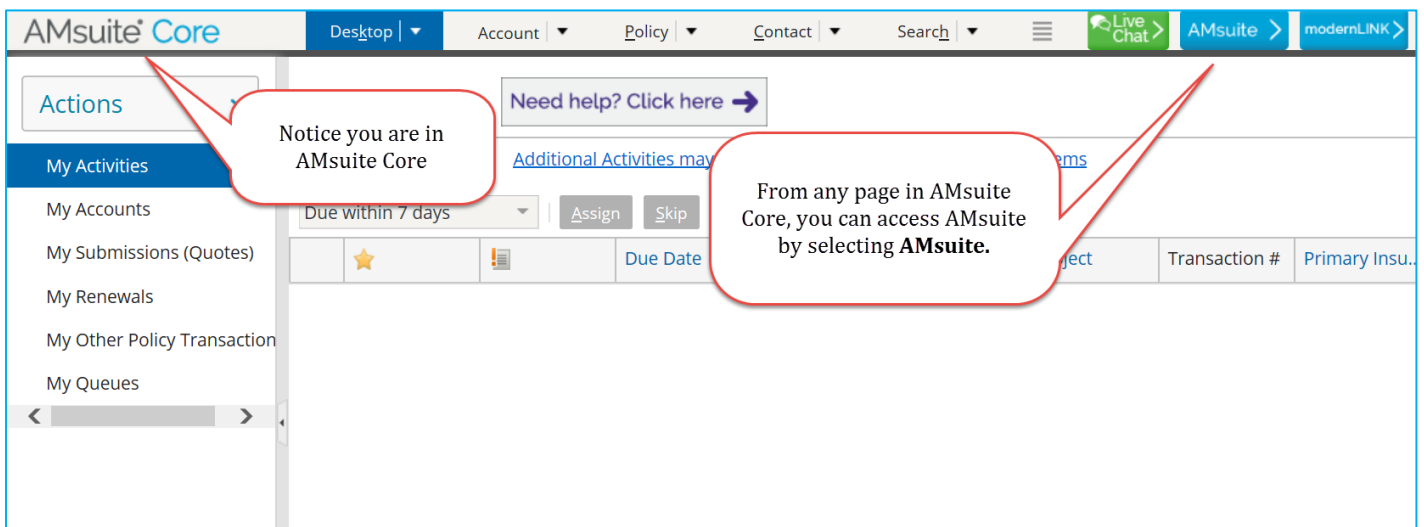
AMsuite® vs AMsuite® Core

What is AMsuite® Core?

- AMsuite® Core is American Modern Insurance Group's comprehensive policy system that will allow for more advanced policy transactions.

When do I use AMsuite® Core?

- Copying your Submission
- Rewriting a policy
- Side by Side Quoting
- Viewing detailed billing history
- Performing underwriting transactions (for users with underwriting authority)
- Policy servicing during a pending renewal.



The screenshot shows the AMsuite Core user interface. At the top, there is a navigation bar with the title 'AMsuite Core' and several dropdown menus: Desktop, Account, Policy, Contact, Search, Live Chat, AMsuite, and modernLINK. Below the navigation bar, there is a sidebar on the left with a list of 'My Activities' including My Accounts, My Submissions (Quotes), My Renewals, My Other Policy Transaction, and My Queues. The main content area displays a table with columns for 'Due Date', 'Assign', 'Skip', 'Subject', 'Transaction #', and 'Primary Insu...'. Two callout boxes are present: one pointing to the 'Actions' button in the sidebar with the text 'Notice you are in AMsuite Core', and another pointing to the 'AMsuite' dropdown in the top navigation bar with the text 'From any page in AMsuite Core, you can access AMsuite by selecting **AMsuite**.'

For questions about using AMsuite, please contact American Modern's Customer Service Team.